Technology Advisory Committee
2/2/05 Organizational Meeting Minutes

Members Present:
- Ed Noonan, Moderator
- Andy Limeri
- Barry Kling
- Brian Sullivan
- Bob Berman
- Ken Schwartz
- Peggy Groppo

7:34 Meeting called to order by Moderator

Nominations and Elections of Chair, Vice Chair and Clerk
Chair
       Ken Schwartz nominated by Bob Berman
       Peggy Groppo nominated by Ken Schwartz
       Andy Limeri moved to close nominations
       Closed with a 6 for, 0 opposed, 0 abstentions vote

       Ken and Peggy gave a brief explanation of their vision of the committee's mission

       Ken Schwartz received 1 vote
       Peggy Groppo received 5 votes
       Peggy elected and accepted Chair

Vice Chair
       Bob Berman nominated by Ken S.
       No other nominations
       Bob received 6 votes and accepted the position

Clerk
       Ken S. nominated by Bob Berman
       Andy L. nominated by Peggy Groppo
       Nominations closed by a 6 for, 0 opposed, 0 abstentions vote

       Ken S. received 4 votes
       Andy L. received 2 votes
       Ken elected and accepted Clerk

8:00 Moderator turned over meeting to Committee Chair Peggy Groppo

- It was determined by a vote of 6, 0, 0 that informal rules of conduct will be followed
- Meeting will be held every other Wednesday starting on 2/16/05

- Minutes can be read ahead of approval by committee members but cannot be discussed. Approval and discussion must take place during a public meeting.
- Peggy raised the question "How much is us advising vs us going out and finding issues to research and speak about". Based on charter we can either.
- Andy/Barry suggested we see what is done across the town and school departments that may be a duplication of services
- Andy will determine who to invite from the school committee
- Bob wants to see an Electronic Voting Initiative as an early agenda item
- Initial investigations will be researched by individuals based on background and subject matter, and then a report will be made to the full committee.
- A goal of the group is to begin the process of capturing and indexing all documentation submitted to the various town boards
- Put together a presentation about what we are and it will be presented at each committee and board meeting. Seven to ten minutes in length with a 5 or so minute question and answer period.
- Brian suggested that we think outside the box in order solve challenges

Suggested Agenda Items/Action Items
- Electronic voting
- Barry - See what is being done in the town and school departments
- Andy – Determine who to invite from the school technologists
- Invite Kathy M. to our next meeting to discuss ways that we can support her
- Peggy - Get a web page setup on www.FraminghamMA.gov
- Invite Ways & Means, Capital Budget and Finance Committees
- Bob - create a presentation for the other committees to learn who we are
- Review capital budget items as they come up
- Peg – send out announcement to other committees

Questions for Kathy
- Town infrastructure
- Staffing
- IT role within town hierarchy
- Reactive or proactive
- Formal plan in place
- Procurement process
- What town/school overlap is there
- What are staffing/budgeting patterns

9:30 Bob Moved to adjourned, voted 6,0,0 and meeting was adjourned